

EAST SUNBURY FOOTBALL CLUB

BY LAWS



These By-Laws are to be read in conjunction with and are supplemental to the Statement of Rules of the East Sunbury Sporting Group Association Inc.

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A. Introduction

These By-Laws come into effect and remain effective from the commencement date until such By-Laws are amended, varied or revoked under Rule 5.2(n) and (o) of the East Sunbury Sporting Group (“ESSG”) Statement of Rules 2012 (the “Rules”).

The commencement date of these By-Laws shall be taken as the 1st day of November 2020.

B. Executive Summary

East Sunbury Football Club (“ESFC”) was formally known as the Rolling Meadows Football Club and is part of the ESSG. ESFC is a level three Good Sports Club and is a shareholder of the Essendon District Football League (EDFL)

With a growing culture and a young community backing the ESFC it requires evolution, and with evolution comes change. These By-Laws are designed to retain traditions, whilst promoting consistency through the ESFC changing members forming the Executive Committee.

Coaches have the highest responsibility within the ESFC. Their primary responsibility is to the children and young people in their care, requiring Coaches to be strong positive role models, teachers, mentors and friends. Coaches are expected to teach fairness, sportsmanship, friendly competition, and strong ethics and morals. Coaches are also required to apply appropriate conflict resolution techniques as and when required.

Parents are required to set the right example at the sports ground, irrespective of the ground being home or away. They should be proud of their child’s efforts irrespective of the match day results.

These By-Laws are adopted by the ESFC in the best interest of the ESFC, ESSG and the members. The By-Laws operate in conjunction with and supplemental to the Code of Conduct and Statement of Rules 2012 (as amended) of the ESSG. All members of the ESFC are required to follow all By-Laws, Codes of Conduct and Statement of Rules from time to time implemented.

C. Definitions

“ESFC Executive Committee Members” and “ESFC General Committee Members” means all past, present and future persons performing any role within these committees.

1. REGISTRATIONS

- 1.1 All Players must be registered and ensure financial obligations prior to participating in any training session or match. A Player that is not compliant is uninsured through the ESFC insurer nor covered under the ESSG public liability insurance policy.
- 1.2 The registration of new Players shall be completed online through the Sports TG System by the player or parent of the player. Players and parents will accept the ESFC Code of Conduct as part of this online registration process.
- 1.3 Coaches, Assistant Coaches, Team Managers, First Aid Trainers, Runners and all regular volunteers must register and obtain a Working with Children Check (“WWCC”) and ensure they have ESFC entered as an organisation. Volunteers and Officials must also provide a copy of their WWCC to the Secretary of the ESFC Executive Committee.
- 1.4 Coaches, Assistant Coaches, Team Managers, First Aid Trainers, Runners and all regular volunteers must register online in the Sports TG System as a Coach or Volunteer and accept the ESFC Code of Conduct.
- 1.5 Except as otherwise provided, each and every Player registering for the first time to compete in any EDFL competition with ESFC is required to supply documentation for proof of age.
 - 1.5.1 Such proof of age must be sighted by and provided to the President, Vice President or Secretary of the ESFC within seven (7) days of the Player registering.
 - 1.5.2 The following documents are acceptable to AFL Victoria as proof of age:
 - (a) Birth Certificate;
 - (b) Passport, Drivers Licence or Permit; or
 - (c) School Identification Card.
 - 1.5.3 Photocopies of any documents listed in By-Law 1.5.2 are acceptable. ESFC will not accept a statutory declaration as proof of age of any player or member.
- 1.6 A Player is not to participate in a match or practice match using a false or different name to the registration sheet. Where a player’s details have been found or determined to be false or different to the legal name of the player and the Coach and/or Assistant Coach and/or Team Manager had knowledge:

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- 1.6.1 The Coach will be suspended for a period of two (2) weeks;
 - 1.6.2 The Team Manager will be suspended for a period of two (2) weeks;
and
 - 1.6.3 The Player will be disqualified for playing for a period to be determined by the Executive Committee, which dis-qualification period shall be for a period of not less than two (2) weeks.
- 1.7 Where falsification of identity has occurred, the Executive Committee is at liberty to bring disciplinary action against any of the persons involved, including the parent or parents of a Junior Player, in accordance with Part 3, Disciplinary Procedures, of the Rules.

2. PLAYER ELIGIBILITY

- 2.1 Each Junior Player is required to register and ensure financial obligations to play in the Team suitable to the age of the Junior Player. Where a Junior Player requests to transfer to a Team that is in a higher age group, the Parent/s must submit a written request at the beginning of the season, outlining the reasons for the change of age group, to the President, Vice President or Secretary of the ESFC. Any written request shall be determined in consultation with the Junior Players age appropriate team Coach, the higher team Coach and finally determined by the Executive Committee, whose decision is final.
- 2.2 If a player is to play down an age group, this is to be solely determined by the EDFL and the Parent/s of the Junior Player are required to submit all written documentation requested by the EDFL. ESFC makes no representation as to acceptance of the request by the EDFL. It is usual for such a request to only be granted in extremely exceptional circumstances.
- 2.3 A Player will be eligible to play in an age group competition provided he/she has not attained the age of that particular age group before the first day of January of the year in which the Player desires to play.
- 2.4 A player must be registered with the ESFC under the Sports TG System with all online details contained therein correctly and accurately recorded. It is the Player's (or Parent of a Junior Player) responsibility to maintain accuracy of their personal information contained and disclosed in Sports TG.
- 2.5 Senior Player payments are only payable when a valid Player Contract has been signed by the Senior Player and the President.

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- 2.6 Any Senior Player payments specified in a Player Contract are only payable by the ESFC for a regular EDFL scheduled season match, excluding all finals and the grand final. ESFC may, in its sole discretion, elect to distribute Senior Player payments during finals and the grand final.

3. PLAYER CLEARANCE

- 3.1 Any Player who has at any time in the past two (2) years been registered with a Football Club or any AFL Club within Australia and desires to transfer to and play with another Club requires a clearance from the last Club/League with whom they were registered, before being able to register with the ESFC and the EDFL.
- 3.2 A Player wishing to obtain a clearance at any time of the year can only train or play in a match with the ESFC after the clearing Club has cleared the Player and the clearance process is complete in the Sports TG System.
- 3.3 All applications for clearance between Clubs must be made on the prescribed EDFL Clearance/Transfer Form and must be entered into the Sports TG System.
- 3.4 The EDFL determine the dates that all clearances are to be submitted, with a clearance not being permitted after the date determined by the EDFL. Clearance dates are solely set by the EDFL and the ESFC does not hold authority to grant a clearance after the EDFL clearance date.

4. GENERAL CODE OF CONDUCT

- 4.1 As an ESFC Member and/or Parent, you are required to comply with these By-Laws, the Rules and the EDFL Codes of Conduct at all times. ESFC Members and/or Parent/s are required to conduct themselves in accordance with following conduct By-Laws relating to any activity held by the ESFC, sanctioned by an Affiliated Association or an Affiliated Club and or Region and the EDFL:
- 4.1.1 Respect the rights, dignity and worth of others;
- 4.1.2 Be fair, considerate and honest in all dealings with others;
- 4.1.3 Be professional in, and accept responsibility for your actions and behaviour;
- 4.1.4 not to denigrate players, ESFC Members, ESSG Members or any member of the EDFL, AFL and/or Associated Clubs;
- 4.1.5 Commit to providing quality service and/or be a valuable ESFC Member;

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- 4.1.6 Operate within the By-Laws and Rules of the sport including State Guidelines;
 - 4.1.7 Demonstrate a high degree of individual responsibility especially when dealing with persons under the age of 18 years, as your words and actions are examples of acceptable behaviour to minors;
 - 4.1.8 Avoid unaccompanied and unobserved activities with persons under the age of 18 years wherever possible and where you do not hold a valid WWCC, ensure that you are not alone with any person under the age of 18 years at any time;
 - 4.1.9 Refrain from any behaviour that may bring the sport of football, the ESFC and the EDFL into disrepute;
 - 4.1.10 Provide a safe environment for the conduct of any ESFC, EDFL or AFL activity;
 - 4.1.11 Show concern and caution towards others who may be sick, injured or in distress;
 - 4.1.12 Be a positive role model;
 - 4.1.13 Understand the repercussions if you breach, or are aware of any breaches, of this Code of Conduct;
 - 4.1.14 Act at all times to protect and promote the sport of football, the ESFC, the EDFL and the AFL.
- 4.2 Any Senior Player, Junior Player, Member or Junior Parent/s determined to be in breach of the Code of Conduct outlined in these By-Laws may be disciplined in accordance with Part 3 of the Rules.
 - 4.3 Any non-member, non-player or non-parent breaching the Code of Conduct outlined in these By-Laws, may be asked to leave the grounds or venue at any time and from time to time.

5. SENIOR PLAYER CODE OF CONDUCT

- 5.1 In addition to the general and expressly prohibited Code of Conduct outline in these By Laws, all Senior Players, involved or participating in any activity held by an Affiliated Association or an Affiliated Club and/or participating as a Region Player, must exhibit the following conduct at any activity, event or match:
 - 5.1.1 Play by the rules;
 - 5.1.2 Never argue with an Umpire. If you disagree, have your Captain approach the Umpire during a break or your Team Manager after the game;

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- 5.1.3 Control your temper. Verbal and/or physical abuse of Officials and/or spectators is not acceptable or permitted;
 - 5.1.4 Work equally hard for yourself and your team mates. Your team's performance will benefit and so will you;
 - 5.1.5 Be a team player, encourage all good plays and/or efforts made by your team mates;
 - 5.1.6 Treat all Team members, Volunteers & Officials as you like to be treated;
 - 5.1.7 Cooperate with your Coach, team mates and opponents as without them there would be no competition;
 - 5.1.8 Respect the rights, dignity and worth of fellow Players, Coaches, Officials, and spectators;
 - 5.1.9 Refrain from conduct which could be regarded as sexual or any other form of harassment;
 - 5.1.10 Respect the talent, potential and development of fellow Players;
 - 5.1.11 Care and respect the uniform and equipment provided to you by ESFC;
 - 5.1.12 Be frank and honest with your Coach concerning illness and injury and your ability to train and play matches;
 - 5.1.13 Conduct yourself in a responsible manner relating to language, temper, respect and punctuality;
 - 5.1.14 Maintain a high standard of personal behaviour at all times;
 - 5.1.15 Be honest in your attitude and preparation to training and work equally hard for yourself and your team;
 - 5.1.16 Cooperate with coaches and staff in relation to programs that adequately prepare you for competition;
 - 5.1.17 Do not engage in practices that affect sporting performance, namely excessive alcohol and/or drug use;
- 5.2 A breach of any codes of conduct may result in disciplinary action in accordance with Part 3 of the Rules.

6. Expressly Prohibited Conduct

The following conduct is expressly prohibited:

- 6.1 Abuse another person or expose another person to content, of whatever nature, that is offensive, inappropriate or illegal;

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- 6.2 Abuse, harass, threaten, blackmail or any other similar unacceptable behaviour, the ESFC, the ESFC Executive and General Committees, ESFC Sponsors, ESFC Members and Players, irrespective of age, ESSG, ESSG Executive Committee, ESSG Members, EDFL umpires, the EDFL, EDFL members or associated clubs or its members, committee, officials, volunteers, players or spectators;
 - 6.3 Make defamatory or libellous comments and/or allegations about another person, the ESFC, the ESFC Executive and General Committees, ESFC Sponsors, ESFC Members and Players, irrespective of age, ESSG, ESSG Executive Committee, ESSG Members, EDFL umpires, the EDFL, EDFL members or associated clubs or its members, committee, officials, volunteers, players or spectators;
 - 6.4 Use obscene, offensive, insulting, provocative or hateful language;
 - 6.5 Communicate, by any means or method, any information, data, details, financial or legal information gained by the performance of any role, within any Committee, or otherwise known to you or come into your possession by whatever method or means;
 - 6.6 Impersonate or falsely represent the ESFC, the ESFC Executive and General Committees, ESFC Sponsors, ESFC Members and Players, irrespective of age, ESSG, ESSG Executive Committee, ESSG Members, EDFL umpires, the EDFL, EDFL members or associated clubs or its members, committee, officials, volunteers or players;
 - 6.7 Intrude upon the privacy of other members of the ESFC without the prior consent of such member who has attained the age of 18 years or if a member who is a minor without the express authority of that minor's parent/s;
 - 6.8 Comment in a way that may be construed as harming the reputation of a spectator, the ESFC, the ESFC Executive and General Committees, ESFC Sponsors, ESFC Members and Players, irrespective of age, ESSG, ESSG Executive Committee, ESSG Members, EDFL umpires, the EDFL, EDFL members or associated clubs or its members, committee, officials, volunteers or players;
 - 6.9 Make excessive posts on any particular issue or post multiple versions of the same opinion or information on social media platforms operated by or connected to the ESFC;
 - 6.10 Not to promote your own commercial business or the commercial business of another person, company or entity on ESFC's social media forums, platforms and/or domains, except as directed by the ESFC Executive Committee, where the role performed within the ESFC General Committee relates to Social Media and the promotion of such commercial business is that of a current ESFC Sponsor; and
 - 6.11 Without authority, post internet addresses, links to websites, email addresses or other personal information on social media platforms operated by or connected to the ESFC.

7. Consequence of Breaching Expressly Prohibited Conduct

- 7.1 A breach of a By-Law expressly prohibited will result in immediate action by the ESFC Executive Committee in accordance with the disciplinary Rules.
- 7.2 Where a breach occurs that is determined by the ESFC Executive Committee, acting reasonably, the following may occur:
 - (a) A written warning, where a breach is regarded to be minor;
 - (b) Subsequent or serious breaches, removal from any and/or all social media platforms operated or connected to the ESFC;
 - (c) Disciplinary action in accordance with Part 3 of the Rules and/or disciplinary action governed by the EDFL.

8. COACHES & ASSISTANT COACHES

Coaches and Assistant Coach are required to:

- 8.1 Always set a good example for their Players and coach in a manner that promotes inclusion and community ethics;
- 8.2 Show respect for ESFC Officials, volunteers and Committee Member;
- 8.3 Always abide by the code of conduct of the ESFC, ESSG, EDFL and AFL Victoria;
- 8.4 Ensure any communication with EDFL Officials, EDFL Club Officials, volunteers, team members and umpires is respectful and courteous;
- 8.5 Immediately report any incident, of whatever nature, with any party listed in By-Law 8.4 to a member of the Executive Committee, which may be in the first instance verbal and secondly, set out in a written notification;
- 8.6 Abide by the ESFC By-Laws and the ESSG Rules;
- 8.7 Never ridicule or unduly scold a child for making a mistake or a bad decision;
- 8.8 include all junior players registered to the team, regardless of ability and in particular the Coach is required to give equal playing time to all team players to ensure equality and development of each Player;
- 8.9 Promote and observe the ESFC culture and the development of Junior Players in all age groups and in particular in the age groups forming the under 8, 10, 14 and 16 (irrespective of player gender).

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- 8.10 Coaches and Assistant Coaches are required to provide Players the opportunity to rotate playing positions, with each player being required to play no less than 3 games in:
- (a) the forward line;
 - (b) backline;
 - (c) midfield;
- During the first 10 rounds of the regular EDFL season.
- 8.11 Player selection in finals matches is at the sole discretion of the Coach, which includes the on-field time, that is required to be fair and reasonable for Players selected. Coaches will manage playing time for the team to be the most competitive it can be during any finals matches.
- 8.12 Ensure that Players exhibiting unacceptable behaviour on the field, whether at training or during an EDFL match or final are immediately removed, with the Player's behaviour being explained to them at the first possible opportunity. A Player's inappropriate behaviour must not be explained to the Player in a derogatory manner or in the presence of the Player's team mates (except where it is impractical to deal with the behaviour other than in the presence of others). Coaches are required to have the Assistant Coach, Team Manager or Parent (where the player is a junior) present during any discussions with a Player relating to unacceptable behaviour;
- 8.13 Coaches requiring borrowed Players from other ESFC teams, for whatever reason, must first notify the ESFC Executive Committee of their intention, including the reasons. Once the ESFC Executive Committee has confirmed the team's requirements to borrow Players from other ESFC teams, the Coach and Assistant Coach must ensure that the borrowed Player is not played in preference to a Player within the team, with the borrowed Player being played fairly taking the game time of usual team players into consideration. The exception is where the borrowed Player is required for any finals match where By-Law 8.11 will apply.
- 8.14 Ensure that all team officials, including the Coach treat opposing coaches, team officials, players and spectators with respect at all times.
- 8.15 The Coach, Assistant Coach, Team Officials and families of Players will not participate in the use of unacceptable language or behaviour. Unacceptable language or behaviour toward another will not be accepted or tolerated under any circumstances. Where unacceptable language and behaviour has been exhibited, the Executive Committee is at liberty to take disciplinary action in accordance with Part 3 of the Rules.

9. TEAMS

- 9.1 All teams will, to the best of their ability, represent ESFC with honour and integrity and will not bring the ESFC or the game into disrepute.
- 9.2 No team will run any form of individual fund raising, team nights or events without the prior written permission of the ESFC Executive Committee.
- 9.3 In November of each year, current members of the ESFC will be given an opportunity to register online and confirm their playing spot by completing the payment terms for the following season. If current members do not take this opportunity, the playing list will then be filled by players on any waiting list. These dates are determined by the Executive Committee each year and communicated to members and players through Team App, Facebook and the ESFC website.
- 9.4 All teams are to be capped at 24 players, once the 24 players have been exceeded by registration and full membership has been paid a waiting list of players wishing to play for the ESFC team will be managed by the ESFC Executive Committee or any person nominated by the ESFC Executive Committee. The management of team capping shall be undertaken, at all times, in consultation with the Team Coach.
- 9.5 Where a team place becomes vacant, the first child recorded on the waiting list will be offered the vacant position. Where any child is offered a position, which they decline, the next child recorded on the waiting list will be offered the vacant position, which process will continue until the last child recorded on the waiting list has been offered the vacant position. Under no circumstances will the children recorded on the waiting list be offered the vacant position over another child recorded ahead of them due to any ESFC Official's preference or team members' preferences.
- 9.6 Where a child from another club requests to join an ESFC team, that child shall be granted a position in their requested team in accordance with these By-Laws. Where the child's request is due to exception circumstances, such request is to be directed to the ESFC Executive Committee for determination. The child shall not be granted a position in their requested team without the prior consent and determination of the ESFC Executive Committee, acting reasonably.
- 9.7 It is in the best interests of ESFC to provide a position for all registered and financial Junior players, however in the event no further options become available the coaches and the parents/guardians of the relevant team will be consulted by no less than 2 Executive Committee members of further options to accommodate.

10. TEAM AWARDS AND VOTES

10.1 Awards

ESFC will award players in each age group and division votes for each home and away EDFL match. The accumulated votes will be utilised to determine the 1st, 2nd and 3rd Best and Fairest, together with any other award determined to apply by the ESFC Executive Committee, for each team from Under 10 to Seniors.

10.2 Managing Votes

At the conclusion of each home and away EDFL match, the Team Manager will assign 2 different people to separately allocate votes for the best and fairest players on the ground. The Coach or Assistant Coach will allocate votes for the best and fairest players on the ground for each EDFL match played during the season. Votes are to be undertaken in accordance with the vote card. Each person's votes are to be returned to the Team Manager at the conclusion of the match, who is to return each day's forms and votes to the Team Manager's locker for collection by the ESFC Executive Committee or a person nominated by the ESFC Executive Committee.

10.3 The Team Manager is to ensure that throughout the EDFL season the votes are rotated amongst all parties attending the match and shall not request votes to be provided by the same people regularly to ensure a fair process in the award of votes.

10.5 Form ESFC Awards and Prohibited Awards

The item recognising each award given at the conclusion of the EDFL season will be at the sole discretion of the ESFC Executive Committee. Each Coach, Team Official and/or parent shall be prohibited from issuing any Player/s, within any ESFC team, with an award in addition to the ESFC awards. The ESFC Executive Committee is at liberty to take disciplinary action against any breach of this By-Law.

10.8 Counting Votes

The counting of each teams' votes shall be undertaken in the presence of:

- (a) 1 ESFC Executive Committee member, appointed by the President or Vice President;
- (b) The Team's Coach and/or Assistant Coach; and
- (c) The Team Manager and where there is more than one person performing the role of Team Manager, at least one of them.

The results of each Team's vote counts are to be kept strictly confidential and shall not be permitted to be disclosed by any person present, or otherwise in possession of the voting results, at the counting of the votes, except notification to the person finalising the awards.

10.11 Player Eligibility for Award

Where a Player has exhibited expressly prohibited behaviour or has received a suspension or other disciplinary action from the EDFL and/or the Tribunal, that Player shall be prohibited from being awarded any Best and Fairest award or any award that includes with words "best" and/or "fairest", presented by the ESFC.

10.10 Determining Participation Awards

The ESFC teams to receive Player Participation Awards shall be determined by each ESFC Executive Committee prior to the commencement of each EDFL season. Where the ESFC Executive Committee cannot agree on the teams to receive Participation Awards, then the Player's of the youngest three (3) age groups shall be required to receive Participation Awards. There is no obligation on the ESFC Executive Committee to include Participation Awards for any other age group.

11. FOOTBALL EQUIPMENT AND UNIFORM

- 11.1 All equipment required to be used by each ESFC team shall be provided to the Coach of each team and shall be utilised by each ESFC team for the purpose that the equipment was designed to perform. Each ESFC Official receiving the equipment on behalf of each Team shall use their best endeavours to maintain the equipment in good condition and working order.
- 11.2 Each Player will be issued an ESFC jumper for each season with a number on the back, which number will be as best as possible the number requested by the Player. There is no guarantee of each Player receiving their requested number and where a conflict arises relating to a particular jumper number, the Player who has been at the ESFC the longest will be assigned their requested number. Senior Player contracts shall be the only exception contemplated when assigning jumper numbers.
- 11.3 The use of Helmets is at the sole discretion of the Player and/or parent/s of Junior a Player.

12. DISPUTE POLICY

12.1 PLAYER

- 12.1.1 If a Player believes there is a situation between a Player, the Coach or the Manager, they need to address the situation promptly by:
- (a) In the first instance talk to their Coach or Manager and resolve the situation; then
 - (b) If a resolution has not been achieved, the matter should be brought to the attention of the Executive Committee or the Football Operations Manager (if any).
- 12.1.2 Any complaint against opposition officials, Coaches, Managers, Players or Referees must be submitted in writing to the Executive Committee prior to action being taken. Any written complaint is required to contain written statements from witnesses, that must include that the witness will attend any formal hearing required by the EDFL to determine the complaint.

12.2 PARENT

- 12.2.1 Unless the situation is serious, a parent should refrain from expressing opinions regarding playing and coaching strategies. Player positions and tactical play are the responsibility of the coaching volunteers and not for the parent to decide or make comment. If there is a legitimate incident, a parent may address the ESFC Football Operations Manager (if any) or the ESFC President or Executive Committee. If the matter is not resolved, the parent may forward their complaint, in writing, to the Executive Committee.
- 12.2.2 No complaints against opposition officials, opposition coaches or managers, opposition players or Referees will be accepted or acted upon without written submissions containing written collaborating statements from witnesses, all stating that they will attend formal hearings that are required.

12.3 COACH OR SENIOR MANAGER

- 12.3.1 If a Coach, Assistant Coach or Senior Manager has a particular issue with a Player, they should address the Player directly. If the issue is not resolved they may direct the issue to the ESFC President, Vice President or Executive Committee.

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- 12.3.2 Where there is a Football Operations Manager then notification of any issue is to first be provided to the Football Operations Manager who will inform the Executive Committee, who may call a formal meeting between members of the Executive Committee, Player, including the parent where the Player is under the age of 18 years, Coach and Senior Manager.

12.4 REMEDIES

A number of remedies are in place in the instance a player, parent, coach, volunteer or manager are found to have breached the ESFC By-Laws.

- 12.4.1 In the first instance, a formal letter of reprimand may be issued where an incident has been proven to the satisfaction of the ESFC Executive.
- 12.4.2 Any player, coach, manager, parent or volunteer who receives three (3) letters of reprimand will be asked to leave the club.
- 12.4.3 Depending on the seriousness of the situation, a player, coach, manager, parent or volunteer may be asked to leave the club after one incident only.
- 12.4.4 A Player, coach, manager, parent or volunteer may be sent to the ESSG Executive Committee immediately.
- 12.4.5 No complaints against opposition officials, opposition coaches or managers, opposition players or Referees will be accepted or acted upon without written submissions and containing written collaborating statements from witnesses, stating that they will attend any formal hearings that may be required.

13. SOCIAL MEDIA – USE, CONDUCT AND CONSEQUENCES

13.1 USE OF SOCIAL MEDIA

- 13.1.1 The ESFC recognises that social media is an important part of the way members communicate. ESFC actively encourages members to participate in social media and share their experiences in football. ESFC also recognises the importance of the internet to improve and increase the flow of information shaping public thinking about Football, the EDFL clubs, umpires and sponsors of ESFC, the EDFL and EDFL Associated Clubs. ESFC will continue to develop, maintain and provide its community with an online social media platform, delivering information to members and the public to develop and increase opportunities within football at all levels across the EDFL.

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- 13.1.2 Social media is a broad and changing concept and generally promotes interactive electronic forums or online media enabling communication between people by participation in posting, sharing posts and information, commenting, networking and bookmarking. For the purposes of these By-Laws, Social Media means:
- (a) Electronically communicated material, whether written, photographic, video or audio, which is accessible by more than one person irrespective of that person being an ESFC member or the general public;
 - (b) Facebook, YouTube, Twitter, LinkedIn, Wikipedia, Flickr, Snapchat and related platforms and/or domains;
 - (c) Blogs, social networking platforms; instant messaging, social bookmarking, media sharing and collaborative editing websites;
 - (d) Any other forum, platform or domain which might reasonably be classified as social media; and
 - (e) Any other forum, platform or domain allowing public viewing, communication, sharing and/or comment.

13.2 Public Profile and Reputation

- 13.2.1 The public profile and reputation of the ESFC is valuable, together with that of Sponsors, Umpires, ESSG and EDFL and EDFL Associated Clubs and members. To maintain the public profile and reputation of the ESFC and its Associates, the ESFC expressly prohibits any communication on social media posts or distribution of information that is defamatory, libellous, obscene, inappropriate, explicit (sexually) toward the ESFC, the ESFC Executive and General Committees, ESFC Sponsors, ESFC Members and Players, irrespective of age, ESSG, ESSG Executive Committee, ESSG Members, EDFL umpires, the EDFL, EDFL members or associated clubs or its members, committee, officials, volunteers, players or spectators.
- 13.2.2 All ESFC Executive and General Committee Members, ESFC Members, Players and family must observe the EDFL Social Media Policies. A breach of the EDFL Social Media Policies may result in action being taken against the ESFC and the offender, including but not limited to, fines, suspension, bans and being brought before the Tribunal.

13.3 Social Media Policy

The ESFC full Social Media Policy is contained and governed by the ESSG Code of Conduct available on the ESFC Website.

13.4 Monitoring of Social Media

The ESFC will monitor all ESFC related and associated social medial platforms, together with the EDFL and EDFL Associate Club social medial platforms and where a post is deemed in breach of the ESFC By-Laws, ESSG Rules and ESSG Code of Conduct, and deemed to be offensive, inappropriate or explicit, ESFC reserves the right to demand deletion and/or removal, where the ESFC does not have the ability to delete and/or remove such publication. Where a demand for deletion and/or removal has been given and removal has not occurred, the ESFC reserves its legal rights and enforcement of such rights.

13.4 Social Media and Member Access Removal

The ESFC Executive Committee may remove any ESFC Committee Member, ESFC Member and/or Player, ESSG Committee Member and/or ESSG Member or any other person granted permission or access to the ESFC Social Media forums, platforms or domains at any time where the person's social media behaviour is deemed to be in breach of the ESFC social media By-Laws.

13.6 Request to Record Audio and/or Video

Where any ESFC team wishes to record, by audio and/or video, an affiliated match played within the home and away season or finals series, for any purpose of whatever nature, other than personal use, permission must first be obtained, in writing, from the Executive Committee.

13.6 Surrender of Inflammatory Information

13.6.1 Where an ESFC Committee Member, Member, Player or Parent of a Player, ESSG Committee Member and/or ESSG Member or any other person granted access to the ESFC or present at any EDFL sanctioned match or ESFC practice match with any Associated or Affiliated team within any Victorian Suburban or Country Football League, takes or comes into possession, by whatever means any images, audio recording and/ or audio and video recording, deemed by the ESFC Executive Committee to be denigrating, defamatory, libellous, inflammatory or harmful in any way to the reputation of the ESFC or any individual Committee Member, Member or Player, irrespective of age, the ESFC shall demand the surrender of such material.

13.6.2 Where a surrender of material, outlined above has not been made and the material remains in the possession of another person, the ESFC reserves its legal rights and enforcement of such rights.

14 ESFC COMMITTEE

14.1 ESFC Executive Committee – Rules

The ESFC Executive Committee is governed by and constituted pursuant to the ESSG Rules, with the Executive Committee being specifically bound by the ESSG Rules, ESFC By-Laws and Codes of Conduct, EDFL Codes together with all State and Federal Laws applying to persons holding such roles.

14.2 Formation of ESFC General Committee

The ESFC Executive Committee may, at its sole discretion, form an ESFC General Committee to assist with the day to day running of the ESFC **PROVIDED ALWAYS** that the members of the ESFC Executive Committee do not delegate roles, information, procedures and specifically confidential information of a financial, personal or legal nature as set out in the ESSG Rules.

14.3 ESFC Executive and General Committee Prohibitions

An ESFC Executive or General Committee is expressly prohibited from:

- 14.3.1 Using their role for personal benefit and/or gain; and
- 14.3.2 Withholding any and all information, material, property, whether real or personal property including but not limited to bank account access and information, accounting, website and social media access and passwords and any other information or thing in his, her or their possession upon his, her or their removal, retirement or vacating of office.

A breach of any express prohibition shall result in immediate removal from the ESFC Executive and/or General Committee and may result in removal from the ESFC.

14.4 Resignation, Retirement or Removal of ESFC Committee Member/s

Upon resignation, retirement or removal of any ESFC Executive or General Committee Member, he, she or they shall deliver all information in their possession as soon as practicable and not more than 7 days after his, her or their resignation, retirement or removal.

15 By-Law Amendment, Variation or Revocation

- 15.1 These By-Laws remain in full force and effect until amended, varied or revoked by the ESFC Executive Committee of the day.

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- 15.2 These By-Laws may be amended, varied or revoked by the ESFC Executive Committee at any time and from time to time, save and except this By-Law 15.
- 15.3 Where a By-Law is amended, varied or revoked for personal gain of any member of the ESFC, irrespective of their role, office, stature or tenure with ESFC, or for the benefit and/or personal gain of another person, such amendment, variation or revocation shall be void and of no effect and unenforceable. Where such an amendment, variation or revocation has been made or published, such By-Laws shall be read, construed, and enforced in their original format without reference to the amendment, variation or revocation without reference to the amendment, variation or revocation.